



## Brigadoon Village Nurse – RN/Graduate Nurse (2 Positions)

**Contract Dates:** June 10<sup>th</sup> – August 30<sup>th</sup>, 2019

### **Position Description**

Reporting to the Summer Director, our two nurses are organized, camper-focused and concerned with the health and safety of all campers and staff while at Brigadoon Village. Overseeing our on-site medical staff team, camp nurses are an integral part of camp life and are encouraged to participate in all aspects of camp culture. As one of our camp nurses, you will gain a wide range of experience in the pediatric chronic illness population and will have the opportunity to be mentored by a range of experienced pediatric health care staff from the IWK. Each week you will have additional experienced medical staff joining you to provide the best quality health care services to our campers and staff. Our two Camp Nurses also join the Support Staff team at Brigadoon Village. Collectively, the Support Staff team ensures the safe and smooth running of all aspects of camp. Each Support Staff team member is expected to model Brigadoon's values and philosophy at all times.

**Reports to:** Summer Director

**Direct Reports:** Weekly Medical Staff

### **Position Specific Skills**

#### **Medical Centre Management**

- Documenting camper and staff visits to the Medical Centre and action taken.
- Order and maintain medical supplies throughout camp season.
- Cleaning and maintaining organization of Medical Centre for the duration of the season.
- Establishing and maintaining schedules and routines within the Medical Centre.

#### **Supporting Medical Needs of Campers and Staff**

- Administer scheduled medications and other treatments required by medical routines for campers and staff.
- Assessment, treatment, and medication administration for typical ailments.
- First Aid and emergency treatment and response where required.
- Liaise with on-call physicians, on-site medical team lead for each camp session, and other medical support persons to ensure the highest quality care is provided.
- Support campers, staff, and parents with medical questions or concerns.
- Review camper medical forms prior to arrival to ensure that we are familiar with and able to meet their needs.
- Direct camper medical intake and outtake procedures with parents.
- Work with camp counsellors to ensure medical forms and parents' notes are understood and followed for each camper.
- Promotion of healthy living to prevent illness and spread of communicable diseases during staff training and daily during camp.
- Work as part of Brigadoon staff team throughout camp and adhere to camp policies and procedures.
- Prepare MARS forms for upcoming camps.

#### **Co-ordinating Medical Team**

- Helping to interview and select interested candidates for each camp session.
- Collecting supporting documents for each member of the Medical Team.
- Ensuring that each member of the Medical Team maintains current certification within the province of NS.
- Communicating all pertinent information with Medical Team members prior to arrival.
- Conducting orientation session at the beginning of each camp session to ensure that Medical Team members are familiar with policies, procedures, and all other camp routines.
- Work with a variety of pediatric medical professionals from the IWK including RNs, LPNs, RTs, Physicians, Child Life Workers and more.

#### **General Camp Management:**

- As part of the Support Staff team, consistently evaluate all aspects of camp in order to ensure that everything is running smoothly.

- Ensure camper safety is maintained according to relevant policies and procedures.
- Model our philosophy and values, encouraging a positive culture and staff dynamic.
- Help to ensure that camp facility is well-cared for and kept clean.
- Play a key role in the planning and delivery of our Staff Training periods.
- Create opportunities for all campers to experience exceptional fun!
- Take part in daily camp activities, be part of an amazing team of people providing an exceptional camp experience to children, youth and families living with a chronic illness, condition or special need.

#### **We're Looking for People Who Are:**

- Committed to consistent learning and growth.
- Team players, willing to help out in all areas in any way they can.
- Passionate about helping to create a transformative experience for our campers.
- Creative and enthusiastic
- Organized, strong communicators, and competent problem solvers.
- Energetic and silly
- Kind and compassionate
- Able to physically and mentally care for campers for full days (7 am – 11 pm).

#### **Required qualifications, certifications, skills, and experience**

- A Registered Nurse or Graduate Nurse with an interest in pediatrics.
- Experience working with children and youth in a camp or recreation setting an asset,
- Current Standard First Aid / CPR-C or HCP
- Criminal Record Check (including Vulnerable Sector Check) and Child Abuse Registry Check (in Nova Scotia)
- Member in good standing with the provincial registration body.
- Up-to-date vaccinations.

#### **Further Position Details:**

Camp sessions last from Sunday-Friday and all Brigadoon staff-members will be expected to live on-site, working full days. There will be time off allocated to staff members each day, but staff should be aware that they are expected to work from approximately 7:00 am – 11:00 pm during each day of camp. Staff are expected to live onsite for the entirety of the summer season (June 10<sup>th</sup> – August 30<sup>th</sup>) and will be able to leave site between camp sessions.

- Camp staff must be able to commit to the duration of the contract in order to secure employment.
- Room and Board are provided for the entirety of the camp season.
- There will be a preliminary Spring Training period from April 28<sup>th</sup> – May 1<sup>st</sup> (those who are unable to attend will be paid for it and expected to review the makeup resources).
- There will be a second Staff Training period from June 21<sup>st</sup> to June 28<sup>th</sup>, prior to the beginning of our first session on June 30<sup>th</sup>.
- The Camp Nurse contract will begin on June 10<sup>th</sup> to allow for time to review camper registration forms, establish Medical Centre routines, etc.

There will be further opportunities to join the team in our Spring and Fall seasons as an Activity Instructor, if interested.

#### **How to Apply:**

Any potential candidates interested in joining us for the 2019 Summer Season are welcome to apply online at <https://brigadoon.campbrainstaff.com>

Applications will be accepted until March 1<sup>st</sup>. Any questions about employment opportunities can be directed to our Summer Director, Tiffany MacInnis at [tiffany@brigadoonvillage.org](mailto:tiffany@brigadoonvillage.org)